

OCCUPATIONAL THERAPISTS AFFILIATED CREDENTIALING BOARD**December 2, 2015**

PRESENT: Brian Holmquist, Gaye Meyer, Laura O'Brien, Dorothy Olson (*via Phone*,) Corliss Rice (*via GoToMeeting*,) Amy Summers

STAFF: Tom Ryan, Executive Director; Nifty Lynn Dio, Bureau Assistant; and other Department staff

CALL TO ORDER

Brian Holmquist, Chair, called the meeting to order at 9:33 a.m. A quorum of six (6) members was confirmed.

ADOPTION OF AGENDA**Amendments to the Agenda**

- Additional item received for D.2

MOTION: Gaye Meyer moved, seconded by Amy Summers, to adopt the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Gaye Meyer moved, seconded by Laura O'Brien, to approve the minutes of June 10, 2015 as published. Motion carried unanimously.

LEGISLATIVE/ADMINISTRATIVE MATTERS**9:30 A.M. PUBLIC HEARING – CR15-053**

MOTION: Laura O'Brien moved, seconded by Gaye Meyer, to accept all Clearinghouse comments for CR15-053 relating to self-referral of occupational therapy services. Motion carried unanimously.

MOTION: Laura O'Brien moved, seconded by Amy Summers, to authorize the Chair to approve the Legislative Report and Draft for Clearinghouse Rule CR15-053 relating to self-referral of occupational therapy services for submission to the Governor's Office and Legislature. Motion carried unanimously.

Discussion of Possible Scope Statement Regarding Changes to Supervision Rules Related to Home Health and Birth to 3 OT Services

MOTION: Laura O'Brien moved, seconded by Corliss Rice, to request DSPS staff draft a Scope Statement amending OT 4.04 supervision and practice of Occupational Therapy Assistants. Motion carried unanimously.

MOTION: Gaye Meyer moved, seconded by Dorothy Olson, to designate the Chair or Vice Chair to approve the Scope Statement amending OT 4.04 relating to supervision and practice of Occupational Therapy Assistants for submission to the Governor's

Office and publication, and to authorize the Chair or Vice Chair to approve the scope for implementation no less than 10 days after publication. Motion carried unanimously.

NBCOT 2016 STATE REGULATORY LEADERSHIP FORUM – CONSIDER ATTENDANCE

MOTION: Laura O'Brien moved, seconded by Amy Summers, to authorize the Chair or other member to be determined by the Alternate Travel Liaison and Board Executive Tom Ryan to attend the National Board for Certification in Occupational Therapy 2016 State Regulatory Leadership Forum on May 11-13, 2016 in New Orleans, Louisiana and to authorize travel. Motion carried unanimously.

MOTION: Laura O'Brien moved, seconded by Gaye Meyer, to authorize Amy Summers to attend the American Occupational Therapy Association (AOTA) 2016 Annual Conference & Expo on April 7-10, 2016 in Chicago, Illinois and to authorize travel. Motion carried unanimously.

WISCONSIN OCCUPATIONAL THERAPY ASSOCIATION (WOTA) SPRING CONFERENCE – CONSIDER ATTENDANCE

MOTION: Laura O'Brien moved, seconded by Amy Summers, to authorize Travel Liaison or Alternate Travel Liaison to appoint a speaker should a request be received for a Board Member to speak at the 2016 Wisconsin Occupational Therapy Association (WOTA) Spring Conference. Motion carried unanimously.

CLOSED SESSION

MOTION: Laura O'Brien moved, seconded by Gaye Meyer, to convene to Closed Session to deliberate on cases following hearing (§ 19.85(1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.). The Chair read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Brian Holmquist – yes; Gaye Meyer – yes; Laura O'Brien – yes; Dorothy Olson – yes; Corliss Rice – yes; Amy Summers – yes. Motion carried unanimously.

The Board convened into Closed Session at 10:56 a.m.

(Dorothy Olson and Corliss Rice excused themselves and disconnected from the meeting at 10:59 a.m.)

RECONVENE TO OPEN SESSION

MOTION: Lauren O'Brien moved, seconded by Gaye Meyer, to reconvene in Open Session at 11:34 a.m. Motion carried unanimously.

RATIFICATION OF LICENSES AND CERTIFICATES

MOTION: Laura O'Brien moved, seconded by Amy Summers, to delegate ratification of examination results to DSPS staff and to ratify all licenses and certificates as issued. Motion carried unanimously.

ADJOURNMENT

MOTION: Lauren O'Brien moved, seconded by Gaye Meyer, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:36 a.m.